The Employee Campaign of Barnard College, Columbia University, and Teachers College

Being a good neighbor by assisting local nonprofit organizations is an important part of Columbia’s mission. Columbia Community Service helps to achieve this goal by providing a means for faculty, staff, and retirees of Barnard College, Columbia University, and Teachers College to contribute to an annual campaign that assists local nonprofit organizations such as soup kitchens, after-school programs, and other critical services, through direct financial contributions. Columbia Community Service is the only employee campaign on campus. Because the University covers all administrative expenses, 100% of the contributions will go to local nonprofits.

How will you support CCS this year?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Leaders $5,000 and above</td>
<td></td>
</tr>
<tr>
<td>Influencers $2,500 to $4,999</td>
<td></td>
</tr>
<tr>
<td>Sustainers $1,000 to $2,499</td>
<td></td>
</tr>
<tr>
<td>Partners $500 to $999</td>
<td></td>
</tr>
<tr>
<td>Friends $260 to $499</td>
<td></td>
</tr>
<tr>
<td>Supporters up to $259</td>
<td></td>
</tr>
</tbody>
</table>

Help us reach our goal of $350,000 for 2015-2016. Join other members of our University who give to CCS.

We ask that you give again this year and, if possible, increase your gift so that together we can continue to help those who need it the most in our neighboring communities.

Donate and learn more about the agencies we support at:

http://communityservice.columbia.edu/donate

ccs@communityservice.columbia.edu  columbiacommunityservice  @CCSneighbors
FREQUENTLY ASKED QUESTIONS ABOUT CCS

Can I donate online?
You can donate online using a credit card or designate a certain amount from your weekly, biweekly, semimonthly, or monthly paycheck. This year, employees from all three campuses can donate online using payroll deductions. Please visit our website at: http://communityservice.columbia.edu/donate to learn more.

Where does my donation go?
Donations go to a diverse group of local community-based organizations. For more information about the organizations, please visit: http://communityservice.columbia.edu/whom-we-support on the CCS website.

Whom can I contact in case I have questions regarding my donation or the campaign?
Please contact Jonathan Comas at 212-854-3638 or j.comas@columbia.edu in the Columbia Community Service Office.

If I donated last year, do I have to fill out another donor card?
A new campaign begins in October/November of every year. A new donor card must be completed only for credit card, cash, and payroll pledge donations that have not been rolled over to the following year.

What address should I use if I mail my donation?
Please send all completed donor cards to: Columbia Community Service, Columbia University, 304 Earl Hall, Mail Code: 2025, New York, NY 10027.

Where are the organizations that receive CCS grants located?
Community organizations that apply for CCS grants are located far south as 86th Street, as far north as 155th Street, and from the Hudson River to Fifth Avenue.

What are the other ways I can support CCS?
You can also support CCS by choosing to volunteer at any of the community organizations that receive CCS grants. Please consider Columbia Community Service as a beneficiary when planning gifts from charitable trusts, annuities, and bequests; contact Joan Griffith-Lee at 212-854-4288 or jeg7@columbia.edu to learn more about our planned giving options.

Who decides which agencies receive support?
The CCS Board of Directors works tirelessly to evaluate grant applications and visits each agency to assess their needs. After applications are processed, they meet to decide the best way to help each agency.

Will I receive a receipt for my donation/gift?
The entire amount of your donation is tax deductible. You will receive an acknowledgement letter within two to three business days after receipt of your donation/gift.

Can I receive information regarding past donations made to the Columbia Community Service Campaign?
If you need verification of donations made in past years, please send an e-mail to Jonathan Comas at j.comas@columbia.edu or send a letter to: Columbia Community Service, 304 Earl Hall, MC: 2025, 2980 Broadway, NY, NY 10027. Be sure to supply your UNI or employee id number.

Can I receive a report on my department's donations at the end of the campaign?
A copy of the Campaign Performance Report is normally distributed to Department Ambassadors at the end of the campaign. If you are interested in seeing the report, please send a request to Joan Griffith-Lee at jeg7@columbia.edu.